

MINUTES
TOWN OF BERLIN BOARD MEETING
August 10, 2026

Call to Order, Roll Call, & Pledge

Chairman Tim Hahn called the monthly board meeting to order at 7:00 P.M. on August 10, 2026, in the Town of Berlin Center. Present: Tim Hahn, Daniel Klosinski, Lyle Zernicke, Bryan Gilles, Amy Gilles, and Connie Nowak. Absent: None. Visitors: 1 citizen.

Chairman Hahn led in the Pledge to the Flag.

Approval of Minutes

Minutes of July 14, 2026, meeting were reviewed. Motion made by Supervisor Klosinski to approve the minutes; seconded by Supervisor Zernicke; motion carried.

Unfinished Business

1. Maintenance at Berlin Center:

- Election Room lights have been replaced.
- Lions Room and half of the library lights will be replaced.
- Replacement outer windowpane for the German Club Room has been ordered from Precision.
- Fascia on the Garage has been replaced.
- Kitchen sink is dripping; replacement cartridges ordered from Able.
- *Berlin Memories Trail*: Dave Seehafer volunteered to lead restoration efforts.
- American Asphalt ground the parking lot on August 10, 2026; paving will occur at a future date.

2. Maintenance at Garage

- None.

Old Business

- None.

New Business

1. Employee Wage Adjustments (Effective 8/1/2026)

Motion by Supervisor Klosinski to approve the following wage increases:

- Rodney Emmerich: \$23 → \$24
- Jesse Woller: \$21 → \$22
- Dave Stanley: \$21 → \$22
- Amanda Teske: \$20 → \$21
- Wage Scale Range: \$18–\$30

Second by Supervisor Zernicke. Motion carried.

Other Business

1. Next regular board meeting: **September 8, 2026 – 7:00 P.M.**, Berlin Center Board Room.
2. Wisconsin Towns Association Fall Workshops – September 21 or 22 (Tim and Connie attending).

3. Wisconsin Towns Association Annual Convention – October 4–6 (Tim and Connie attending).
Lodging at Holiday Inn.

Bills reviewed and reconciled for payment.

Zoning Administrator Report

1. **Inquiry on building permit for property on Highway 107 – Matt & Tabitha Schaefer (2.87 acres)**
 - Zoning Administrator Gillies is coordinating with Chris (Riverside) and Garrett (CPZ) to finalize compliance.
 - Owner agreed to adjust acreage to **3.00 acres**.
 - Building inspector is holding occupancy permits pending completion.
2. **Inquiry on land purchase on -Lincoln Drive – Chad Sauder**
 - Purchasing a **10-acre parcel** west of Valley Lane - parcel owned by Pam Fullerton
 - Zoning Administrator Gilles is coordinating with Chris (Riverside) and Garrett (CPZ) to finalize compliance.

Treasurer's Report

Treasurer Gilles presented the following balances as of **July 31, 2026**:

- Checkbook: **\$197,806.53**
- Debit Card Account: **\$2,576.27**
- Capital Outlay Account: **\$76,528.96**

Motion by Supervisor Klosinski to accept the Treasurer's Report; second by Supervisor Zernicke. Motion carried.

Public Input

No public input.

Adjournment

Motion by Supervisor Zernicke to adjourn at **8:13 P.M.**; **second** by Supervisor Klosinski. **Motion carried.**

Submitted by: Connie L. Nowak Town Clerk