

MINUTES
TOWN OF BERLIN BOARD MEETING
April 8, 2025

Call to Order, Roll Call, & Pledge:

Chairman James Sala called the monthly board meeting to order at 7:01 P.M. on April 8, 2025, in the Town of Berlin Center. Present: James Sala, Daniel, Klosinski, Michael Schuster, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: 2 visitors

Chairman Sala led in the Pledge to the Flag.

Minutes:

Minutes of March 11, 2025, regular monthly meeting reviewed and approved. Motion made by Supervisor Schuster, seconded by Supervisor Klosinski; motion called and carried.

Unfinished Business:

1. Maintenance at Berlin Center:
 - a. The thermostat covers in gym have been replaced.
 - b. Bryan Gilles will continue upgrading lights in 4-H room and then the Lions room. He will purchase bulbs as needed.
 - c. Furnace in voting room was not working – Chairman Sala got the furnace working for the election. The pressure switch will need to be replaced, and Bryan Gilles will take care of replacing it.
2. Maintenance at Garage
 - a. Town workers have cleaned up the shed.

Supervisor's Report:

1. Road washouts have been repaired – more gravel and top dressing will need to be applied as weather warms.
2. Grading has started and will continue as the weather warms up.
3. Wings have been taken off graders.
4. Supervisor Schuster has left a message for Corey Westfall for ditching.
5. Signs have been replaced on both ends of Valley Lane, Lincoln Drive, and County Road A and 6 posts and tops have been picked up for the signs.
6. One blade has been replaced on the groomer. May need to order an additional blade based on the wear on the blades.
7. Relay switch was replaced on the pressure washer.

Old Business:

1. No response from Chris Lambrecht regarding computers. Recommendation from Amy Gilles to purchase Asus Vivo book 16. Motion by Chairman Sala to purchase two Asus Vivo Book 16 \$586. Supervisor Klosinski seconded. Motion called and carried.

New Business:

1. Wrote Granite Bid proposal as follows:

Sealed bids will be accepted up to 5:00 p.m. Monday, May **12, 2025**, at the Town Clerk's office, 142631 Naugart Drive, Athens WI 54411 or can be brought to the meeting on May 13, 2025, for:

Approximately 10,000 yards of crushed rotten granite spread on various roads in the Town of Berlin with a minimum of 12 trucks.

For information call Supervisor Daniel Klosinski (715) 921-2525.

The Town reserves the right to accept and reject any or all bids. Bids will be opened at the regular monthly meeting, **Tuesday, May 13, 2025**, at 7:00 P.M. in the Berlin Center 243240 Berlin Lane (intersection of Berlin Lane & Naugart Drive).

2. Wrote Blacktop bid as follows:

Sealed bids will be accepted up to 5:00 p.m. **Monday, May 12, 2025**, at the Town Clerk's office, 142631 Naugart Drive, Athens WI 54411 or to the meeting May 13, 2025 for:

1. Single chip seal, patch one culvert, and patching transverse cracks were necessary on Naugart Drive from County Road O to the intersection of Berlin Lane.
2. Double chip seal, patch one culvert, and patching transverse cracks were necessary on Naugart Drive from County Road O to the intersection of Berlin Lane.
3. Intersection on Berlin Lane and Naugart Drive south past driveway where blacktop ends currently and west on Naugart Drive about 400 feet for pulverizing and relaying blacktop.

For information call Supervisor Daniel Klosinski (715) 921-2525

The Town reserves the right to accept and reject any or all bids. Bids will be opened at the regular monthly meeting, **Tuesday, May 13, 2025**, at 7:00 P.M. in the Berlin Center 243240 Berlin Lane (intersection of Berlin Lane & Naugart Drive).

3. Spectrum temporary service set up into Berlin Center – Wiring will be completed by Spectrum this spring. Bryan Gilles will investigate possible solutions to get service to the garage.
4. Dog concerns – Dusty Wimmer contacted that 2 labs were in her front yard on County Rd FF – Chairman Sala advised to contact sheriff's department, and the resident was given a warning. Another call was made to the sheriff's department regarding dogs on County Rd FF. Chairman Sala contacted sheriff's department that no more warnings should be given.
5. Town Worker job posting - No applications have been received as of the meeting.

Other:

1. The next regular monthly board meeting is scheduled May 13, 2025, at 7:00 P.M. in the Board Room at the Berlin Center.
2. Annual Meeting is scheduled for April 15, 2025, at 7:30 p.m.
3. Western Towns Association meeting at Rockridge Orchard April 23, 2025
4. 2025 Spring Workshop – May 20th in Minocqua
5. Open Book is scheduled for May 20th 4-6 pm and Board of Review May 29, 2025 6-8 p.m.

Bills reviewed and reconciled for payment.

Zoning Administrator Report:

1. Address sign requested for Brianna Robb & Andrew Erickson on County Rd FF
2. Lance Baumgartner parceled off 2 properties to Brandon and Hannah Halder and Caleb Baumgartner
3. Al Jourdan on County Road FF – requesting to have ditch dug out – Zoning Administrator Gilles advised homeowner the county takes care of the ditching on the County Roads.
4. Call received from Mr. Anderson out of Wausau looking at purchasing land from Trevor Ostrowski on County Road O.

Treasurer's Report:

1. Treasurer Gilles presented the treasurer's report showing a checkbook balance as of March 31, 2025, at \$270,829.04 which includes \$23,215.28 for black top grinding and replacement on Berlin and \$3,000 towards wedging and chip sealing. ARPA funds allocated \$40,000 Adams Lane Road rebuild and \$15,000 towards the Gym roof replacement. There is a balance in the Debit Card account at \$2,852.35. There is a balance of \$41,449.41 in the Equipment Fund.
Motion by Supervisor Schuster to accept treasurer's report as presented. Motion seconded by Supervisor Klosinski. Motion called and carried.

Adjournment:

There being no further business, the meeting adjourned at 9:14 p.m. in a motion by Supervisor Klosinski; seconded by Supervisor Schuster; motion called and carried.

Connie L. Nowak

Connie L. Nowak, Clerk