

**MINUTES**  
**TOWN OF BERLIN BOARD MEETING**  
**May 13, 2025**

**Call to Order, Roll Call, & Pledge:**

Chairman Tim Hahn called the monthly board meeting to order at 7:01 P.M. on May 13, 2025, in the Town of Berlin Center. Present: Tim Hahn, Daniel, Klosinski, Jase Glaze, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: two visitors

Chairman Hahn led in the Pledge to the Flag.

**Minutes:**

Minutes of April 8, 2025, regular monthly meeting reviewed and approved. Motion made by Supervisor Klosinski, seconded by Supervisor Glaze; motion called and carried.

**Unfinished Business:**

1. Maintenance at Berlin Center:
  - a. Bryan Gilles replaced the high limit switch Lion's Club furnace.
2. Maintenance at Garage
  - a. Town workers have cleaned up the shed.

**Supervisor's Report:**

1. Roads have been graded two times. Shoulder reclaiming has been completed.
2. Ditching Mitchell south of County Road FF. Mitchell south of 242492 Mithcell – culvert to be replaced. Blacktop patch on Berlin Lane
3. Culvert on Naugart – by Adams Lane will be replaced.
4. Brookridge Road candidate for gravel
5. Washouts have been repaired – more gravel and top dressing will need to be applied as weather warms.

**Old Business:**

1. Computers have been purchased. .Gov emails will be started.

**New Business:**

1. Open Gravel Bids:
  - a. Red Rock – Screened granite \$11.84 per cubic yard 11/4 road base - \$16.24 per cubic yard or \$10.74 per ton
  - b. Worden Enterprise – Crushed rotten granite \$10.42 per cubic yard
  - c. Kafka Granite – crushed rotten granite \$9.65 per cubic yard

Motion by Supervisor Klosinski to go with Kafka Grante for \$9.65 per cubic yard. Motion seconded by Supervisor Glaze. Motion called and carried.

2. Open Blacktop bids
  - a. Scott Construction – 1. 3/8inch fractured granite \$24,491.00, crack sealing \$6,600 – \$31,000
    - i. 2. 3/8 fractured granite \$36,259.00, crack sealing unnecessary

b. Fahrner Construction 1.3/8 single \$35,001.00

i. 2. 55,138.00

ii. 2. 52,559.00

Infrared patch \$1800,

c. American Asphalt -

i. Bid item 3 -1. \$38,633.10

1. 3 inch - \$44,981.10

2. \$2,306 – pulverizing intersection from bridge

3. 14,481.15 pave before bridge – 3 inch \$15,754.25

Motion by Supervisor Glaze to go with 3 inch with pulverizing and paving of intersection Berlin Lane and Naugart Drive at cost of \$63,041.00. Supervisor Klosinski seconded motion. Motion called and carried.

Chris from American Asphalt anticipating August timeframe for completion.

3. Dust Control Bid - \$1.50 gallon – magnesium chloride \$1.55 gallon beet juice and rust inhibitor \$.14 – Chairman Hahn Tabling decision until June to get more information.

4. Review town worker wages

a. Custodian 19.00 to 20.00

b. Rodney \$20.50 to \$23.00

c. Lyle \$22.75 to \$24.25

Motion by Supervisor Klosinski and second by Supervisor Glaze Motion called and carried.

5. Rental rates on Rooms and Gym. Motion by Supervisor Klosinski to leave rental prices the same. 2<sup>nd</sup> motion by Supervisor Glaze. Motion called and carried.

6. Garbage cans at Berlin Center –Residents can contact Chairman Hahn, Supervisor Glaze, or Supervisor Klosinski. -if people have an extra bag, they can bring it down to the Center – request

7. Liquor Applications has been sent to Pagels & Jumpers

#### **Other:**

1. The next regular monthly board meeting is scheduled June 10, 2025, at 7:00 P.M. in the Board Room at the Berlin Center.

2. 2025 Spring Workshop –May 20th in Minocqua – Jase Glaze, Connie Nowak, and Tim Hahn –

3. Open Book is scheduled for May 20<sup>th</sup> 4-6 pm and Board of Review May 29, 2025, 6-8 p.m.

#### **Bills reviewed and reconciled for payment.**

#### **Zoning Administrator Report:**

1. Conditional use permit 6/19, 6/20, 6/21 for Back Forty.

2. Lance Baumgartner parceled off 3-acre properties to Brandon and Hannah Halder and 3 acres Caleb Baumgartner. There is no easement recorded – Permits have been halted until the easement issue is completed. Letter mailed to Lance Baumgartner regarding what needs to be done to get the easement completed and the permits issued.

3. Jeff Nowak contacted regarding Draeger property on County Road O – Zoning Administrator advised the lot is less than 1 acre and it is not rebuildable.

4. Building permit for deck Adam McKinley on 137323 Naugart Drive.

**Treasurer's Report:**

1. Treasurer Gilles presented the treasurer's report showing a checkbook balance as of April 30, 2025, at \$268,835.02 which includes \$23,215.28 for black top grinding and replacement on Berlin and \$3,000 towards wedging and chip sealing. ARPA funds allocated \$40,000 Adams Lane Road rebuild and \$15,000 towards the Gym roof replacement. There is a balance in the Debit Card account at \$2,080.05. There is a balance of \$41,452.82 in the Equipment Fund.

Motion by Supervisor Glaze to accept treasurer's report as presented. Motion seconded by Supervisor Klosinski. Motion called and carried.

**Adjournment:**

There being no further business, the meeting adjourned at 8:46 p.m. in a motion by Supervisor Klosinski; seconded by Supervisor Glaze; motion called and carried.

Connie L. Nowak

Connie L. Nowak, Clerk