

MINUTES
TOWN OF BERLIN BOARD MEETING
August 19, 2025

Call to Order, Roll Call, & Pledge:

Chairman Tim Hahn called the special board meeting to order at 7:00 P.M. on August 19, 2025, in the Town of Berlin Center. Present: Tim Hahn, Daniel, Klosinski, Jase Glaze, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: six visitors

Chairman Hahn led in the Pledge to the Flag.

Minutes:

Minutes of July 8, 2025, July 29, 2025, and August 6, 2025, meetings were reviewed and approved. Motion made by Supervisor Klosinski, seconded by Supervisor Glaze; motion called and carried.

Amended Agenda to have Lee Van Der Geest speak on Agenda item 8 E. Van Der Geest Dairy would like to bury pipeline on Naugart Drive half mile west of 72nd Ave. Lee hired an engineer to lay out plan and specifications and was approved by the DNR. Pipeline is tested in spring each year. Looking to have the remaining pipeline tied in. Wetland in corner and that will be bored through – restored and seeded. Would like to get installed this fall. Motion by Supervisor Klosinski to approve Van Der Geest to bury pipeline on Naugart from 72nd Ave and start process this fall. Supervisor Glaze seconded the motion. Motion called and carried.

Unfinished Business:

1. Maintenance at Berlin Center:
 - a. Bryan Gilles replaced window on inner door on North side of building.
 - b. Urinal in men's bathroom being repaired.
 - c. Bryan Gilles is waiting for bid from Rib Mountain Glass and has Precision coming out on 8/22/25 to give a bid on the North side doors.
2. Maintenance at Garage
 - a. None

Supervisor's Report:

1. Roads have been graded and are in good shape.
2. Culvert on Adams Lane north of Rainbow Drive north of Jesse Woller's needs to be replaced – Will look at replacing in 2026.
Hole on Adams – north of Rainbow bottom of culvert is rotted out – add blacktop patch.
3. Blacktop by Berlin Center will be completed by end of August 2025.
4. Motion by Chairman Hahn to purchase 5500 gallons prepay LP from L&L propane. Motion seconded by Supervisor Klosinski. Motion called and carried.
5. 2008 International truck has been taken to OCD Diesel for DOT Inspection.

Old Business:

1. Discuss picnic for anniversary in 2026. Newsletter will be going out requesting help with picnic.
2. Chairman Hahn appointed Lyle Zernicke as Supervisor to complete Jase Glaze's term.

New Business:

1. Old Plow truck – Truck is ready to be sold. Stickers have been removed. Motion by Supervisor Klosinski to have truck sold at Wausau Sales Auction on September 5, 2025, with no minimum bid. Motion seconded by Supervisor Glaze. Motion called and carried.

Other:

1. The next regular monthly board meeting is scheduled September 9, 2025, at 7:00 P.M. in the Board Room at the Berlin Center.

Bills reviewed and reconciled for payment.**Zoning Administrator Report:**

1. Conditional Use permit for Back Forty September 11–13 and September 20
2. Diane Dahlke land on Big Hill Lane – sent zoning requirements.
3. Zoning Permit to Cayleb Baumgartner – Rainbow Drive
4. Zoning Permit to Brandon/Hanna Halder – Rainbow Drive
5. Sandra Krueger – property on 72nd/Hillcrest being broken into parcels.

Treasurer's Report:

1. Treasurer Gilles presented the treasurer's report showing a checkbook balance as of July 31, 2025, at \$255,645.49 which includes \$23,215.28 for black top grinding and replacement on Berlin and \$3,000 towards wedging and chip sealing. ARPA funds allocated \$40,000 Adams Lane Road rebuild and \$15,000 towards the Gym roof replacement. There is a balance in the Debit Card account at \$2,803.21. There is a balance of \$41,463.27 in the Equipment Fund.
Motion by Chairman Hahn to transfer \$21,478 from Equipment fund to general fund for truck purchase. Motion seconded by Supervisor Glaze. Motion called and carried.
Motion by Supervisor Glaze to accept treasurer's report as presented. Motion seconded by Supervisor Klosinski. Motion called and carried.

Adjournment:

There being no further business, the meeting adjourned at 8:15 p.m. in a motion by Supervisor Glaze; seconded by Supervisor Klosinski; motion called and carried.

Connie L. Nowak

Connie L. Nowak, Clerk