

MINUTES
TOWN OF BERLIN BOARD MEETING
September 9, 2025

Call to Order, Roll Call, & Pledge:

Chairman Tim Hahn called the special board meeting to order at 7:00 P.M. on September 9, 2025, in the Town of Berlin Center. Present: Tim Hahn, Daniel, Klosinski, Lyle Zernicke, Amy Gilles, Connie Nowak, and Zoning Administrator Bryan Gilles. Absent: None. Visitors: two visitors

Chairman Hahn led in the Pledge to the Flag.

Minutes:

Minutes of August 19, 2025 meeting were reviewed and approved. Motion made by Supervisor Klosinski, seconded by Supervisor Zernicke; motion called and carried.

Unfinished Business:

1. Maintenance at Berlin Center:
 - a. Chairman Hahn will schedule furnace maintenance for all furnaces at the center with Brandenburg Heating.
 - b. Bryan Gilles is waiting for bid from Rib Mountain Glass. Waiting for bids.
2. Maintenance at Garage
 - a. None

Supervisor's Report:

1. Roads have been graded and are in good shape.
2. Completed road grooming September 8th.
3. Grass cutting will be starting September 10th.

Old Business :

1. Plow truck was sold for bid price of \$7,000 and proceeds will be mailed.

New Business:

1. Towns Association workshop September 15, 2025, Supervisor Zernicke, Chairman Hahn, and Clerk Nowak will be attending.
2. State Convection October 12th – 14th – Chairman Hahn and Clerk Nowak will be attending.

Other:

1. The next regular monthly board meeting is scheduled October 14, 2025, at 7:00 P.M. in the Board Room at the Berlin Center.
2. Budget Workshop October 21, 2025 at 7:00 P.M.
3. Budget Hearing November 13, 2025 at 7:00 P.M.

Bills reviewed and reconciled for payment.

Zoning Administrator Report:

1. Permit for Van Der Geest Dairy for underground piping for \$125 on Naugart Drive.

2. Building permit Jennifer/Rodney Woller 145939 County Rd FF for shed.
3. Louis Zastrow home on County Rd A for sale – property is on 2.6 acres of land. Zoning Administrator Gilles received a call from party looking at property is potentially looking at making it into an Assisted Living facility. Bryan advised party that he would need to request a planned commission meeting for rezoning.

Treasurer's Report:

1. Treasurer Gilles presented the treasurer's report showing a checkbook balance as of August 30, 2025, at \$249,991.48 which includes \$23,215.28 for black top grinding and replacement on Berlin and \$3,000 towards wedging and chip sealing. ARPA funds allocated \$40,000 Adams Lane Road rebuild and \$15,000 towards the Gym roof replacement. There is a balance in the Debit Card account at \$2,837.63. There is a balance of \$19,988.79 in the Equipment Fund.
Motion by Supervisor Klosinski to accept treasurer's report as presented. Motion seconded by Supervisor Zernicke. Motion called and carried.

Adjournment:

There being no further business, the meeting adjourned at 8:20 p.m. in a motion by Supervisor Klosinski; seconded by Supervisor Zernicke; motion called and carried.

Connie L. Nowak

Connie L. Nowak, Clerk